## **IMPORTANT ANNOUNCEMENT**

As of January 1, 2025, a more modern and secure solution will be available for most users of this site – or alternative options will be available for viewing your pay statement, depending on your status and location. See below for details. This site will no longer be accessible as of February 1, 2025.

In Canada:

- Active Canadian employees can continue to view pay statements via the HR Kiosk (<u>https://kiosk.basf.net</u>) while securely connected to the BASF network.
- Students and other temporary employees who are active but do not have regular access to a BASF networked device can access their pay statements via the Fiori Launchpad app, which is available on company mobile devices.
- Inactive Canadian employees (e.g., recently separated or retired individuals, or those on a long-term leave) can request a copy of their current or historical pay statements by emailing myHR@basf.com.

## In the United States:

- Active U.S. employees can continue to view pay statements via the HR Kiosk (<u>https://kiosk.basf.net</u>) while securely connected to the BASF network. In addition, as of January 1, 2025, active U.S. employees will also be able to view their pay statements using BASF's dedicated <u>ADP portal</u> and app,\* which is already utilized for annual W-2 tax forms. Employees already registered with ADP do not need to re-register.
- Inactive U.S. employees (e.g., recently separated or retired individuals, or those on a long-term leave) will be able to view pay statements via the <u>ADP portal</u> or mobile app\*. Registration is required. Note: the ADP portal will contain pay statements as of January 1, 2025, onwards. Former U.S. employees looking for historical pay statements can email <u>myHR@basf.com</u>.

\*Note: individuals may register and log in to the ADP portal or app at any time; however, pay statements will only be visible starting 01/01/25.

Please check this page for additional updates prior to the transition date.